

**\$Million Dollar Challenge: 8 Week Intensive Cohort Training Course  
Syllabus (as of 6/24/24)**

Description: This course is designed to equip participants with the knowledge, skills and tools to locate government, foundation and corporate grant funding sources, prepare professional quality applications and proposals that are highly competitive, and to secure awards for nonprofits and/or government entities.

The training includes a combination of live instruction conducted in the following ways:

- Live instruction and mentoring sessions are presented via virtual platform (i.e. Zoom),
- The Grantbuilder™ Academy – online self-paced Learning Management System (LMS),
- The Grantbuilder™ Workbook

Participation requirements:

- Attend a minimum of seven (7) live workshop session
- Attend a minimum of five (5) live Ask The Grantbuilder Mentoring Sessions
- Attend a minimum of two (2) live work sessions

Refer to the table below for the course schedule.

<b>Week</b>	<b>Live Workshop (Tuesdays)</b>	<b>Ask The Grantbuilder Mentoring Session (Thursdays)</b>	<b>Work Sessions (Tentative Dates/Times)</b>
1	6/25/24 11:00am – 1:00pm	6/27/24 11:00 – 1:00pm	Sa, 6/29/24 9:00 – 10:30am
2	7/02/24 11:00am – 1:00pm	TBD (July 4 <sup>th</sup> Holiday)	TBD (July 4 <sup>th</sup> Holiday weekend)
3	7/09/24 11:00am – 1:00pm	7/11/24 11:00am – 1:00pm	Sa, 7/13/24 9:00am – 10:30am
4	7/16/24 11:00am – 1:00pm	7/18/24 11:00am – 1:00pm	Sa, 7/20/24 9:00am – 10:30am
5	7/23/24 11:00am – 1:00pm	7/25/24 11:00am – 1:00pm	Sa, 7/27/24 9:00am – 10:30am
6	7/30/24 11:00am – 1:00pm	8/01/24 11:00am – 1:00pm	Sa, 8/03/24 9:00am – 10:30am
7	8/06/24 11:00am – 1:00pm	8/08/24 11:00am – 1:00pm	Sa, 8/10/24 9:00am – 10:30am
8	8/13/24 11:00am – 1:00pm	8/15/24 11:00am – 1:00pm	Sa, 8/15/24 9:00am – 10:30am

**Review the Course Assignment table on the following page**

To prepare for each Tuesday’s live session:

- Review the Modules in advance by reading the pages listed in the second column
- Answer all questions at the end of each Module
- Prepare worksheets during live sessions (workshop, mentoring and/or work sessions)

Each session will start at its scheduled time, so everyone is encouraged to logon 2-5 minutes early. Any changes to the schedule will be announced during a live session, along with a follow-up email to include an updated Syllabus.

## Grantbuilder™ Cohort Training Course Assignments

Week	Topic(s)	Workbook and GB Academy Assignments	Hands-on Assignment
1	Overview of Grantmaking	Modules 1 – 4: Overview, pages 1–35 Module 9: Program Design, pages 78-93	Pages 6, 19, 29, 35
2	Grantmaking Stakeholders Program Design Intro to Grant Research	Modules 5 – 6: Grantmaking Stakeholders, pages 36–46 Module 9: <b>Program Design</b> , pages 78-93 Module 10: Grant Research, pages 97–125	Pages 42, 46 <b>Worksheet</b> , Pages 94-96
3	Grant Research	Modules 7 – 8: Funding Sources Module 10: <b>Grant Research</b> <ul style="list-style-type: none"> <li>• <b>Grant Application Review</b></li> </ul>	<b>Worksheet</b> , Pages 115
4	Grant Application Template	Module 11: Writing The Grant 10 Building Blocks, pages 126-168 <b>Books 4 Boyz, pages 135 – 144</b> <b>Module 16: Master Grant Data Worksheet</b> (10 Building Blocks)	<b>Grant Application Cover Page</b> (handout) Worksheet, Pages 226-259
5	Grant Application Template	Module 11: Writing the Grant <ul style="list-style-type: none"> <li>• <b>Proposal Writing Outline &amp; Checklist, pages 146-153</b></li> </ul>	<b>Worksheet</b> , Pages 150 <b>Info Needed Worksheet</b> (handout)
6	Preparing the Application	Module 11: Writing the Grant <ul style="list-style-type: none"> <li>• <b>Proposal Writing Outline &amp; Checklist, pages 146-153</b></li> </ul> Module 15: Workplan Module 14: Budget Development	<b>Worksheet</b> , Pages 150 <b>Worksheet</b> , Pages 221 <b>Budget Worksheet</b> <ul style="list-style-type: none"> <li>• <b>Personnel, page 202</b></li> <li>• <b>Operating Expenses, page 203-207</b></li> <li>• <b>Narrative &amp; Justification, 208-211</b></li> </ul>
7	Preparing the Application	Module 11: Writing the Grant Module 12: Package & Submit	<b>Worksheet</b> , page 180
8	Submitting the Application	Module 13: File, Track & Follow-up	<b>Worksheet</b> , page 178
	<b>NEXT STEPS</b>		