



## “Ask The Grantbuilder”

### 3-Part Mentoring Series (November 2017)

*I look forward to having you join me for the November 2017 training series. This mini-series is designed as an introduction to help “jump start” your grant training process. We will cover the first three major section of the book during three, 90-minute interactive workshops.*

*- La Quetta M. Shamblee, M.B.A.*

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The schedule and course outline for all three sessions is noted below:

#### **Tuesday, 11/14/17: 6:30pm – 8:00pm (PST)**

Workbook Part I – Grants Overview, Exercise #1 (page 20) and #2 (page 37)

- Introduction to grants
- How to get started if you don't have a 501(c)(3)
- How to identify appropriate collaborators
- How to prepare a Memorandum of Understanding (MOU)
- Prep Assignment for Session #2

#### **Tuesday, 11/21/17: 6:30pm – 8:00pm (PST)**

Workbook Part II – Grant Research & Grant Applications, Exercises #3 (page 44) and #4 (page 48)

- Overview of federal grant agencies that offer grants, including "hands-on" activities using the [www.grants.gov](http://www.grants.gov) website
- Review of LOI on pages 57-60
- Prep Assignment for Session 3

#### **Tuesday, 11/28/17: 6:30pm – 8:00pm (PST)**

Workbook Part III – Reviewing Grant Application, Exercise #5 (page 78)

- How to “size up” a funding source to determine the best fit
- Review of the “10 Grant Building Blocks” (page 74)
- How to use the Grant Application Review Worksheet (pages 76-77)
- Overview of the Grant Proposal Development Worksheet (page 83)
- Next Steps: The Grantbuilder \$Million\$ Dollar Challenge!